



X-TREME GYMNASTICS

RECREATIONAL PAYMENT POLICIES



X-treme Gymnastics is pleased to offer [iClassPro](#) enrollment - a **no contract, pay by the month, year round program** with no long-term commitments. By doing this we will provide the opportunity to make monthly payments, eliminating the hassle of registering for sessions, and ensure your child never loses their spot in class.

How does it work?

- We will help you find the class that best fits your child.
- The first time you register your child, you will only pay for the prorated cost of that month, plus the \$50 annual registration fee (if due). After that, **your card will be billed the monthly payment on the 25th for the upcoming month.** *Example: October tuition will be paid on September 25th.*
- Everyone is required to have a credit/debit card on file. Each family has the opportunity to pay by the **24th** of the prior month with another form of payment. However if payment was not made, then the card on file will be charged on the **25th** for the upcoming month. If for any reason the card was declined, you will have until the last day of the current month to make the payment. **Student(s) will be dropped from their class on the first of the new month if payment is not received.**
- There is no contract, if at any time you wish to drop from the program or transfer classes just send in a request via email to xtreme6@roadrunner.com no later than the **24th** of the month. **If you fail to give a written withdrawal notice by the 24th of the month prior you will be charged and therefore enrolled in the upcoming month.** **THERE ARE NO REFUNDS.** However, if you wish to drop after a payment has been run, we are able to apply that amount as a credit to your account for future use.
- Monthly tuition is calculated on the number of classes you will receive for the upcoming calendar month. *For example, if your class is on a Tuesday and there happen to be 5 Tuesdays in the upcoming month you will be billed a 5 class monthly tuition.*
- **\$50 Annual Membership Fee:** All members of X-treme Gymnastics are required to pay a \$50 annual membership fee on the anniversary month of enrollment (one per family).
- **Recreational Make Up Policy** - In order to maintain our student to teacher ratios, cancellations must be made **24 hours or more in advance** to be considered excused and be eligible to receive a makeup token. The policy is **one** make-up per month. Make up tokens for excused absences will automatically show in your member portal **after** the excused class takes place. You will then be able to schedule your make up class in the iClassPro portal. Make up class options are subject to current class availability in order to maintain our student to teacher ratios. Make-up tokens expire 30 days after missed class. Active membership is required to utilize make up tokens.
- **Drop-off and Pick-Up Policy:** Be sure your student arrives 5-10 minutes before his/her scheduled class time. All children must be picked up **PROMPTLY** at the end of their class. **A late pick-up fee of \$10 will be charged after 10 minutes of a child's ride being late. An additional \$1 per minute will be added thereafter.** This fee will be billed upon pick-up, or by your child's next practice. Please inform us if someone besides you will be picking up your child. Instruct your student to wait inside the building and you should escort them from the building to your car. During peak times the parking lot is crowded. Please take into consideration that our students may include young children. Please drive slowly and carefully. Do not take a chance on your student running to and from your car.



COMMON RECREATIONAL QUESTIONS

What if we do not want to pay with the credit card on file?

- As long as you pay by the **24th** of the month, you are able to use any other form of accepted payment either in person at X-treme Gymnastics or online through your customer portal. However a card is still required to be on file.

Do you offer make-up classes?

- Yes, we offer make-ups for excused absences. In order to maintain our student to teacher ratios, cancellations must be made **24 hours or more in advance** to be considered excused and be eligible to receive a makeup token. The policy is **one** make-up per month. Make up tokens for excused absences will automatically show in your member portal **after** the excused class takes place. You will then be able to schedule your make up class in the iClassPro portal. Make up class options are subject to current class availability in order to maintain our student to teacher ratios. Make-up tokens expire 30 days after missed class. Active membership is required to utilize make up tokens.

Can we switch classes at any time?

- Yes, we are able to transfer at any time; however, it is preferred to **request a transfer by the 24th** of the month prior for the following month to be billed accordingly. Transfer requests can be submitted at any time through the portal or via email to xtreme6@roadrunner.com. Please include the date you wish to end your current class and the date you wish to begin the new class. If your transfer request is made after billing on the 25th, please note that pricing adjustments may need to be made depending on the transfer selection you make.

What if we want to stop a class?

- There is no contract. You are paying 1 month at a time. As long as you give a written withdrawal notice via email to xtreme6@roadrunner.com by the **24th** of the month prior, you can withdraw at any time. Please specify the date you wish to drop in your email.

Example: If you wish to attend class through October 15th, you would need to email stating a drop date of October 15th and your October tuition would be prorated accordingly and you would not be billed for November.

Will there be any fees for withdrawing from class?

- NO. However, if you fail to email a withdrawal notice by the **24th** of the month, you will still be charged and therefore enrolled in the upcoming month. We do not offer refunds.